



**City of
Riverside**
Pride • Progress • Possibilities

**Real Estate Acquisition Program
Application**

Applicant Information:

Applicant's Full Name: _____ Date: _____
 Address: _____
 City: _____ State: _____ Zip: _____
 Home Phone: _____ Work Phone: _____
 E-Mail Address: _____

Information on Property of Interest:

Parcel Address: _____ Parcel No: _____
 Type of Property: Vacant Lot () Lot with Structure ()
 Does this current property comply with current zoning? Yes _____ No _____
 Current Use of Property: _____

Proposed Project Information:

1. Type of Ownership: Individual: _____ Corporation: _____ Nonprofit: _____ Other: _____
 2. Proposed Use of the Parcel/Property:
 () Yard Extension () Parking/Driveway () Garage/Covered Parking*
 () Community garden () Home Addition* () New Home(s) Construction*
 () Commercial Construction* () Rehabilitation of Existing Structure*
 () Other (Specify): _____

3. Will this use comply with Current Zoning? () Yes () No

4. Has Project had a Conceptual Review by the Planning Department? () Yes () No

5. Briefly outline the proposed timetable for the improvements to the property requested including other project factors such as re-zoning and construction schedule:

6. Is there any additional information you would like to provide that would assist Riverside staff in review of your application:

* Requires both a Zoning Permit and Site Plan Review

DEPOSIT REQUIRED AT APPLICATION SUBMISSION:

Vacant Lot: \$100.00

Structure on Lot \$600.00

As the applicant I attest that the information in this proposal is accurate. I attest that I have read the City of Riverside's R.E.A.P policy and agree to the terms and conditions of it. I understand that the City of Riverside reserves the rights to reject any proposal without cause.

Print Your Name: _____ Date: _____

Applicant's Signature: _____

Return Completed Application with Deposit to: R.E.A.P. Program

City Of Riverside, Ohio
Attn: Pete Williams
Department of Planning & Economic Development
1791 Harshman Rd.
Riverside, OH. 45424
937-233-1801

This Area for Staff Use Only

Date application and fee received _____ Staff Initials _____ Receipt # _____

For Planning & Zoning Administrator:

Applicant does not have outstanding code violations for properties in the City of Riverside. () Yes () No

Applicant is not delinquent on property taxes in Montgomery County. () Yes () No

Applicant has proposed an acceptable use for the property upon completion of the acquisition. () Yes () No

Applicant has submitted a deposit for the cost of the acquisition in the amount of \$100 for a vacant lot and \$600 for a property with a structure. () Yes () No

Date of Montgomery County Treasurer verification: _____

Date of foreclosure request to Montgomery County Treasurer and Prosecutor: _____

Peter J. Williams
Planning & Zoning Administrator

Date