

**CITY OF RIVERSIDE  
FINANCE DEPARTMENT  
RETURN FOR PAYMENT OF LODGING TAX**

REGISTRATION NO. \_\_\_\_\_

QUARTERLY PERIOD FROM: \_\_\_\_\_, 20\_\_ TO \_\_\_\_\_, 20\_\_

NAME OF BUSINESS : \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

1 Gross Receipts - all hotel and motel lodging furnished to guest	\$ _____
2 Exempt Receipts - permanent guest (continuous lodging over thirty (30) days.)	\$ _____
3 Other Exemptions - (attach copy of exemption certificate)	\$ _____
4 Total Exempt Receipts - (add lines 2 & 3)	\$ _____
5 Net Taxable Receipts - (line 1 less line 4)	\$ _____
6 Tax Due - (Enter 3% of line 5)	\$ _____
7 Credit or Debit - (Over or Underpayment in prior months)	\$ _____
8 Penalty - (10% per month for late return)	\$ _____
9 Interest - (0.67% per month until paid)	\$ _____
10 Total Tax Due - (total of lines 6,7,8 & 9)	\$ _____

I hereby certify that the information and statements contained herein and in any schedule or exhibits attached are true and correct.

Signed: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Deliver or mail original copy to:  
**City of Riverside Finance Director**  
**1791 Harshman Road**  
**Riverside, Ohio 45424**

Make check, draft or money order payable to the City of Riverside. To avoid penalty and interest, payments must be received on or before the last day of the month following the close of each calendar quarter year.

1st Quarter due - April 30th  
2nd Quarter due - July 31st  
3rd Quarter due - October 31st  
4th Quarter due - January 31st